

MEETING MINUTES

October 27, 2009

CALL TO ORDER

Vice Chairperson Michelle Ramirez called the meeting to order at 6:01 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Commissioners Todd Baker, Michelle Ramirez and Laura Miller

Absent: Jeanne Wilson-Yu and Bruce Lewis (excused)

Also Present: Executive Secretary Clayton Lee

VERIFICATION OF AGENDA POSTING

Executive Secretary Lee informed the Commission that the agenda for the October 27, 2009 meeting of the Parks and Recreation Commission was posted at both the Hollister Community Center and City Hall on October 23, 2009 per Government Code Section 54954.5.

APPROVAL OF MINUTES

Commissioner Baker made a motion to approve the minutes of the September 29, 2009 Parks and Recreation Commission meeting. Second by Commissioner Miller. Motion passed 3-0, with Commissioners Wilson-Yu and Lewis absent.

PUBLIC COMMENT

None

OLD BUSINESS

1. **Brigantino/Riverside Park Development Project** – Executive Secretary Lee reviewed the status of the 50 acre Brigantino/Riverside Park project. Lee stated that staff is meeting on October 29, 2009 at 9:30 a.m. for a final inspection and training on the operations at the park from the contractor, Perma Green Hydroseeding. The City will take over the maintenance of the facility on November 1, 2009. City purchased a Toro 4000D mower for the park that was approved by the City Council on October 19, 2009.

Commissioner Bruce Lewis Arrives at 6:11 p.m.

2. **Development Of Off Leash Dog Park In Hollister** – Executive Secretary Lee provided the Commission with a list of the proposed rules for the off leash dog park to be located at Airport Park. The next sub-committee meeting with HDOG will be the week of

November 17 – 19, 2009. Commissioner Baker stated that he would appreciate the meeting to be held on November 18, 2009 after 1:30 p.m. The City Attorney will be reviewing the rules and assisting staff in developing an ordinance for the establishment of the dog park. Commissioner Lewis expressed his concern about having the City Attorney review the rules at this time as he had several comments for HDOG that he would like to discuss at the next meeting. Lee stated he would have the City Attorney not proceed with anything at this time. Robin Pollard expressed her concern about the trimming of the trees at the dog park. Executive Secretary Lee informed Ms. Pollard and the Commission that the height of the trees or any objects near the airport was regulated by the Federal Aviation Administration. Therefore Airport Director Mike Chambless worked with the Parks Division in determining the height of the trees that would meet the FAA regulations.

NEW BUSINESS

1. **Resignation of Commissioner Jeanne Wilson-Yu** – Executive Secretary Lee provided the Commission with an email from Jeanne Wilson-Yu notifying the City of her resignation from the Parks and Recreation Commission. Ms. Wilson-Yu has moved out of the area and is no longer eligible to be on the Commission. Lee informed the Commission that City Clerk Geri Johnson has been informed and will begin a search for a replacement. Chairperson Lewis stated that he thought a person with some sports background would be a good compliment to the existing Commission.
2. **Park of the Month** - The Commission reviewed two parks this month – Tony Aguirre Park and John Z Hernandez Park - for the month of October. Commissioner Baker stated that John Z. Hernandez Park looks good with the exception of some tagging on the play equipment and some litter. Commissioner Lewis stated that he liked the John Z. Hernandez Park and the fact that it was a cooperative effort with the County. Commissioner Miller explained that she has been volunteering with some clean up of graffiti and landscape and that she would try to remove the markings on the play equipment at John Z. Hernandez Park. Commissioner Baker expressed his concern about the weeds at Tony Aguirre Park in the planter areas. Commissioner Lewis confirmed the park looked like it needed attention paid to it regarding weed control. Executive Secretary Lee stated that he would have the Parks Division Supervisor check the park and schedule crews to perform appropriate weed control.
3. **CPRS Awards and Installation Dinner** – Executive Secretary Lee explained the annual awards program conducted by the California Parks and Recreation Society District 6 (Monterey, San Benito and Santa Cruz Counties). Lee explained this is a recognition dinner in which volunteers, lay persons and professionals in the field of parks and

recreation are recognized for their efforts. Chairperson Lewis stated that he would like to recognize Commissioner Baker for his company's volunteer efforts in maintaining Las Brisas Park at no cost to the City. Motion by Commissioner Lewis to nominate Big Red Yard Service for the volunteer award at the annual CPRS District 6 Awards and Installation Dinner in February 2010. Second by Commissioner Ramirez. Motion passed 3 (Ayes: Lewis, Miller, Ramirez), 0 Noes (none), 1 Abstention (Baker).

4. **Review of Park Projects** – Executive Secretary Lee gave an update on the status of park issues related to the California Integrated Waste Management Board Recycled Tire Grant, landscaping issues around the cell towers at Vista Park Hill, warning signage on Beverley Drive approaching Frank Klauer Park and the Veterans Memorial Park access path from Marne Drive. Lee will keep the Commission posted on progress with these projects.

REPORTS

1. **Recreation Program Review** – The monthly recreation program review was tabled.
2. **Parks Division Review** – The monthly parks division review was tabled.

ADJOURNMENT

There being no further business to come before the Parks and Recreation Commission, Commissioner Baker made a motion to adjourn the meeting at 7:06 p.m. Second by Commissioner Lewis. Motion passed 4-0, with Commissioner Wilson-Yu absent.

The next regular meeting of the Parks and Recreation Commission will be held on November 24, 2009 at 6:00 p.m. at City Hall.

Respectfully Submitted,

Clayton Lee, Executive Secretary
Parks and Recreation Commission